



CUSTER COUNTY, COLORADO
PLANNING AND ZONING OFFICE
WESTCLIFFE, CO 81252

Zoning Permit Application for an Accessory Structure, Enclosed or Open;
or for a Deck, Porch, Patio or Balcony

This permit is for a structure that will NOT be used for human habitation. No structure, including foundation, shall be constructed, moved or have an addition thereto, until a zoning permit has been issued.

Submit this application with:

- checkmark permit fee
checkmark copy of scaled floor plans with all exterior dimensions, plat plan and elevation drawing
checkmark proof of a County Access Permit, if access to the property is from a County maintained road
checkmark OWTS variance application, fee and receipt for Portable Chemical Toilet for Construction
checkmark Gate (can be submitted on a separate sheet which will not be placed in file)

The pre-construction cost per square foot of total floor area for each floor for an enclosed structure is \$0.60 and \$0.25 for an open structure. If any work is started, including excavation, at the building site before the permit is obtained, the post-construction cost per square foot is \$1.80 enclosed, \$0.75 open. The cost for a deck, porch, patio or balcony constructed after original permit is closed is \$50.00. A permit will not be required for any accessory structure with a total floor area of 100 square feet or less. The exterior of the structure must be completed within two years, or a new permit will be required before further construction takes place. The new permit will be charged at the fee current at the time of application. Work on the interior may take as long as necessary, however use tax will continue to be due annually until the project is completed.

The Custer County Zoning Resolution requires a compliance inspection at the end of a building project. Inspection of the site will confirm that the structure, water, plumbing, electric, septic system and other zoning commitments, if required, are in compliance with this Resolution.

Custer County does not enforce covenants or deed restrictions.

Land Owner of Record: \_\_\_\_\_

All land owners must be listed on this application. TYPE OR PRINT LEGIBLY IN BLACK OR BLUE INK

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Home: (\_\_\_\_) \_\_\_\_\_ Business: (\_\_\_\_) \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

Builder: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_\_

e-mail: \_\_\_\_\_

A Portable Chemical Toilet shall be used at this site during construction and the unit will be removed when construction is completed.

Schedule Number for the Property \_\_\_\_\_

(Assigned by the County Assessor's Office - Shown on the Tax Bill)

Legal Description of the Property: \_\_\_\_\_

Property Address: \_\_\_\_\_

Type of Structure       Enclosed                       Open on at Least One Side  
 Deck or Balcony       Container (must have signs painted out)       Other

Permit is for                       New construction               Addition to Existing Structure

Size of property: \_\_\_\_\_ in Acres **(or)** \_\_\_\_\_ X \_\_\_\_\_ Dimensions of property

**This structure will have the following exterior dimensions:**

Enclosed Accessory Structure:

- Basement                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- First Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- Second Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- Third Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.

Open Accessory Structure (Open on at Least One Side):

- Basement                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- First Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- Second Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- Third Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.

Deck, Porch, Patio or Balcony (added after original permit is closed):

- First Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- Second Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.
- Third Level                      Dimensions \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ sq. ft.

Total Enclosed: \_\_\_\_\_ Sq. ft. x \$0.60 = \_\_\_\_\_                      x \$1.80 = \_\_\_\_\_  
(post-construction only)

Total Open: \_\_\_\_\_ Sq. ft. x \$0.25 = \_\_\_\_\_                      x \$.75 = \_\_\_\_\_  
(post-construction only)

Deck, Porch, Patio or Balcony (no matter what size) **\$50.00**

**THIS IS THE COST OF YOUR PERMIT. PLEASE MAKE CHECK OR MONEY ORDER PAYABLE TO CUSTER COUNTY.**

Distance from **finished** grade to **high** point of building: \_\_\_\_\_ ft \_\_\_\_\_ in

Setbacks: North \_\_\_\_\_ ft    South \_\_\_\_\_ ft    East \_\_\_\_\_ ft    West \_\_\_\_\_ ft

Building will have: Plumbing Yes  No  Electricity Yes  No

Will this structure be used in conjunction with a Home Occupation?  Yes  No

Will this project require demolition or removal of an existing structure?  Yes  No  
If yes, other permits/registrations may be required.

Please give the following information about the property:

Water Source  Private Well  Community Well  Spring  
 Stream or Creek  Other (describe)

**I agree to maintain detailed purchase and receipt records for this project, and will make them available for audit and photocopying by the Planning and Zoning Office. I further agree to pay Custer County the two percent (2%) Use Tax for any items purchased outside of Custer County, upon which NO local Sales or Use Tax was paid. Use Tax is due by January 20<sup>th</sup> of each year for materials purchased outside the County during the preceding year, or in total within 60 days after completion of my project. Use Tax is only due if less than 4.9% tax was collected at the time of purchase of material. The 2.9% State Tax and 2% Custer County Use Tax makes Custer County tax the lowest of any of the surrounding counties. Alternatively, I may estimate the tax owed as 2% of the estimated cost of the materials, or if I anticipate owing more than \$300.00 in tax, I may submit \$300.00 tax with this application and pay the remainder within 60 days after the project is finished. I also understand penalties and interest are due on my Use Tax if I fail to pay on time. I acknowledge that electrical and plumbing work require State permits and inspections.**

The following are recommendations from the Colorado Division of Wildlife regarding large predator hazard, dog control, and fencing.

- Store trash and garbage in bear-proof containers away from dwellings.
- Leave pet food outdoors only while the pet is eating.
- Do not feed wildlife of any kind (including hummingbirds, suet-eating birds, and seed-eating birds).
- Keep dogs physically restrained or under the direct control of a person.
- When fencing more than 10 acres, or when fencing acreage that will be contiguous with adjoining fencing, build the fence no more than 40 inches high. Place remaining strands at 28", 22" and 16". Use barbless wire for the bottom strand.

I understand a Homeowner's packet is available.

I understand that the County has a "Right to Ranch and Farm" Policy.

I acknowledge that I am responsible for complying with the Custer County Regulations and it is the responsibility of the land owner to apply for and obtain all necessary permits. I have read and understand the above, and the information I have provided is complete and accurate to the best of my knowledge.

**This permit is for a structure that will *NOT* be used for human habitation at any time.**

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Signature of Landowner

Date

Make check payable to Custer County and return check and permit form to:

Custer County Planning and Zoning  
P. O. Box 203  
Westcliffe, CO 81252  
(719) 783-2669  
Elizabeth@CusterCountyGov.com  
CusterCountyGov.com