

# Custer County Planning and Zoning Office Complaint Form

**Instructions:** In order for your complaint to be accepted, you must fill in all questions completely. It is important that you supply as much detail as possible. If you have any questions, call the Custer County Planning and Zoning Office at (719) 783-2669.

**Complaint/Violation Information:** Today's date: \_\_\_\_\_

Name of Resident: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Date Offense Started: \_\_\_\_\_

Location of Offense on the property (example: by the grey shed): \_\_\_\_\_

Details of Complaint (be specific): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. ARE THERE **ANY** KNOWN OR SUSPECTED SAFETY CONCERNS AT THIS LOCATION? (i.e. dangerous dogs, etc.)  
 YES     NO     UNKNOWN  
If yes, identify hazard in detail: \_\_\_\_\_  
\_\_\_\_\_

**Complainant Information (Your Name):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_

Property Address: \_\_\_\_\_

1. Can the violation be seen from the road? ( ) YES ( ) NO  
If not, what is the best inspection point? \_\_\_\_\_
2. Is the complainant a neighbor? ( ) YES ( ) NO
3. The complainant gives the Custer County Planning and Zoning Office Staff permission to use their property for viewing the violation: ( ) YES ( ) NO  
If not, why: \_\_\_\_\_
4. Will you, the complainant, testify in court should the need arise? ( ) YES ( ) NO
5. If you have photos, or other related information, that can be used as evidence of this violation, please submit them with this application. The submitted documents will not be returned and will become part of the complaint file.

I understand that this complaint/violation form will become a part of the public record. I understand that the Custer County Planning and Zoning Office may call on me for more information concerning the complaint and or violation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for assisting in making Custer County a better place to live.*