

**PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING, APRIL 29, 2009**

THE BOARD OF COUNTY COMMISSIONERS OF CUSTER COUNTY MET IN REGULAR SESSION IN THE COMMISSIONERS BOARDROOM WITH THE FOLLOWING MEMBERS PRESENT:

Lynn Attebery	Chairman
Jim Austin	Vice-Chairman
Carole Custer	Commissioner
Kris Lang	Deputy Clerk to the Board

Also present was Nora Drenner reporter for the Wet Mountain Tribune and several community members.

AGENDA

Call meeting to order
Pledge of allegiance
Amend Agenda
Old Business:
Outdated County Vehicles Disposal – Dave Trujillo
CTSI Training Options – Commissioner Custer
New Business:
Support letter for Upper Arkansas Water Conservancy District Appointment
Thom LeDoux – District Attorney Transfer Funds
Staff Report:
Public Health Nurse
Kids Club
Hanssen Haus Resource Center
Landfill
Kathy Reis – Town of Westcliffe, Silver Cliff Clean Up Days
- Enterprise Zone Grant Funding
WORK SESSION
Dennis Hunt – CTSI
Budgeting for County Government
Mel Porth – Denver and Rio Grande Depot in Westcliffe Grant Application

The meeting was called to order at 9:00 AM and the Pledge of Allegiance was recited.

MOTION by Commissioner Attebery, seconded by Commissioner Custer:
To accept the posted agenda. Motion carried unanimously.

Dave Trujillo, Road and Bridge Supervisor and the BOCC discussed the merits of an auction, sealed bid and consignment for the disposal of the outdated county vehicles. Commissioner Custer proposed clarifying the guidelines for the disposal of county vehicles with Dennis Hunt of Colorado Technical Services Inc. (CTSI) this afternoon. The Board stated the guidelines would also be reviewed by the County Attorney at the May 5, 2009 BOCC meeting.

Thom K. LeDoux, District Attorney, Eleventh Judicial District met with the BOCC and requested a 2008 budget revision. He explained the 2008 budget for the Office of the District Attorney was overspent as a result of an unanticipated expenditure for the insurance deductible paid to CTSI from an employment termination case. Mr. LeDoux requested a transfer from the District Attorney Fund balance to the Contingency Fund item line for the purpose of covering future over expenditures.

**MOTION by Commissioner Austin, seconded by Commissioner Attebery:
To approve the transfer of funds as requested. Motion carried unanimously.**

Donna McDonnall, County Public Health Nurse met with the BOCC and gave her monthly report for April 2009. She reported 10 childhood immunizations; 24 adult immunizations; 600 blood pressure screenings; 400 vision screenings and 300 hearing screenings were administered. She advised the increase in the number of screening was a result of the 9 Health Fair. Ms. McDonnall commented the 9 Health Fair was very successful and thanked the volunteers. The BOCC congratulated Ms. McDonnall, her staff and volunteers. She remarked she has been on three telephone conferences each day regarding the swine flu virus. She has communicated with the clinic, health care providers, courthouse, law enforcement, office of emergency management, valley assisted living and the school advising them to take steps similar to what would occur during normal influenza outbreaks. Ms. McDonnall advised in her absence the local medical reserve corp. has been activated to answer phone calls, question and provide guidance to the public. She reported the Colorado State lab will notify confirmed cases in the following sequence: The Colorado Department of Public Health Environment (CDPHE) first, the Governor's office second and the local Public Health agency third. She requested clarification on the CDPHE/State Board of Health draft job description.

Terri Chambers, Director; Lisa Kaufman, Program Leader and Bob Tobin, Vice-Chair of the Advisory Board of the Custer County Kids Club (CCKC) met with the BOCC and gave a monthly report. Ms. Chambers reported that the Kids Club has ten children enrolled at this time. She announced that the Kids' Club will have an open house as part of the Week of the Young Child. The open house is scheduled for Thursday, April 30, 2009 from 4pm to 6pm at the 118 Jerry Court facility. Ms. Chambers requested expenditures for the open house celebration from the CCKC revenue fund. Bob Tobin stated the representing the CCKC Advisory Board supported the request.

**MOTION by Commissioner Custer, seconded by Commissioner Austin:
To establish a CCKC expenditure protocol authorizing expenditures up to \$500 without prior BOCC approval. Expenditures are not to exceed the amount in the CCKC revenue fund. Motion carried unanimously.**

Ms. Chambers submitted an updated wish list for CCKC to the Board. Commissioner Attebery stated that the CCKC and CCKC Advisory Board should maintain constant communication with the Custer County Department of Social Services regarding eligible TANF expenditures.

Lorraine Silva, Resource Navigator met with the BOCC and presented an expense report for the Hanssen Haus Resource Center (HHRC) from December 1, 2008 through March 31, 2009. She provided the Board with a time record breakdown of her hours as HHRC Resource Navigator and Veterans Service Assistant for the months of January, February and March of 2009. She reported that her spouse Ken Felty was the designated Veterans Service Officer and as the spouse of a veteran she was the acting Veterans Service Assistant. Ms. Silva requested clarification of the federal guidelines regarding utilization of the public facility for religious groups and or clubs. Following a brief discussion, the BOCC determined the question would be reviewed with the County Attorney at the May 5, 2009 BOCC meeting.

Kathy Reis, Enterprise Zone Representative, UAACOG Revolving Loan Representative reported five loans were approved for Chaffee County and one for Fremont County under the UAACOG Revolving Loan Program. She reported the Upper Arkansas Enterprise Zone Grant (UAE Zone Grant) approved \$3000 in expenditures for the Custer County area. She explained there were specific guidelines for eligible uses and activities of these funds and presented the Board with a copy of the guidelines. Ms. Reis remarked that the Custer County Chamber can apply for funds under the outlined guidelines. Commissioner Custer proposed notifying the Custer County Tourism Board of the UAE Zone Grant funds and guidelines.

Kathy Reis, Town of Westcliffe Clerk requested the County donate landfill space for the Town of Silver Cliff and Westcliffe Clean-Up Day scheduled Saturday, May 9, 2009.

MOTION by Commissioner Custer, seconded by Commissioner Austin:

To donate Custer County Landfill space for the Town of Silver Cliff and Town of Westcliffe Clean-Up Day scheduled Saturday, May 9, 2009.

Commissioner Custer stated Colorado Technical Services Inc. (CTSI) has provided outlines for two proposed trainings: Stress Reduction and Conflict Resolution. She reported that CTSI would present the training at no cost to the county. She asked the other two commissioners to review the outlines prior to sharing this information at the staff meeting tomorrow April 30, 2009.

Commissioner Austin proposed moving forward to review the options for the bike and horse path on Highway 69 south.

MOTION by Commissioner Custer: Authorizing Commissioner Austin to enter into a dialog with CDOT to proceed with the bike and path project along Highway #69. She stated that if Custer County goes forward with the project a public hearing will need to be scheduled prior to the submission of the application. Seconded by Commissioner Austin. Motion carried unanimously.

Commissioner Attebery advised a bid of \$8,810.60 was received for the remodeling and update of the Custer County Department of Social Services (DSS) commodities room (south end of the scale house) from Timberline Suppliers. Commissioner Austin proposed that Roger Camper of Timberline Suppliers acting as the county contracted maintenance representative complete the work on the commodities room as proposed. Commissioner Custer suggested putting the remodeling project out for public bid. Commissioner Attebery proposed reviewing the bidding requirements for the commodities room with the DSS

MOTION by Commissioner Attebery, seconded by Commissioner Austin:

Authorizing the commodities room remodeling be open for public bid following discussion and approval from the DSS. Motion carried unanimously.

Commissioner Austin reported that local animals getting into the courthouse trash stored in the red pickup continues to be a concern. He asked for suggestions on the courthouse trash removal and storage. Commissioner Custer proposed a trade-out of County Landfill space with Veltrie Disposal for placement of a locked dumpster on the courthouse property.

MOTION by Commissioner Austin, seconded by Commissioner Attebery:

Authorizing the County to trade out landfill space with Veltrie Disposal for the placement and maintenance of a locked dumpster on the courthouse property. Motion carried unanimously.

Commissioner Custer reminded the other commissioners that a county landfill employee had been awarded a pay increase for the responsibility of delivering the courthouse trash to the landfill. She said since this was no longer a requirement an additional responsibility to warrant the increase was necessary. Commissioner Austin replied that he would ask the Supervisor of the landfill to make a determination in this regard.

Commissioner Attebery outlined the proposal submitted by Dark Skies to install new lights at the Custer County Courthouse. Following a brief discussion the board agreed to endorse and support the Dark Skies proposal and ask Dark Skies if they would add the following items: 1. review with the commissioners the placement of the stand alone fixtures on the east side parking lot, 2. adding illumination of the courthouse emergency fire escape located on the north side of the courthouse with an off-on switch next to the inside of the door; and 3. that the exterior lighting for the flag pole on the west front grounds remain the same. The Board commended the Dark Skies members for their efforts and support.

MOTION BY Commissioner Custer, seconded by Commissioner Austin:

To approve the Dark Skies proposal with the addition noted. Motion carried unanimously.

Commissioner Attebery accepted the Sheriff's Reports for March and April, 2009.

Commissioner Custer stated the CCI summer conference provided county staff a great deal of worthwhile information and because of that she proposed paying her own mileage and accommodations to attend if the county would be willing to cover her registration fee for the conference. Commissioner Attebery responded he felt the registration fees were available in the budget and would review the budget line item for any additional reimbursement funds available.

MOTION by Commissioner Custer, seconded by Commissioner Austin:

To sign the letter of support for Thomas Goodwin for appointment to the Upper Arkansas Water Conservancy District. Motion carried unanimously.

The BOCC recessed at 11:45 AM.

The BOCC reconvened at 12:30 PM.

Those present included: JD Henrich, Dawna Hobby, Jackie Hobby, Chuck Ippolito, Debbie Livengood, Laura Lockhart, John Piquette, Dave Trujillo and Virginia Trujillo.

Dennis Hunt, Manager for Colorado Technical Services Inc. gave a presentation on Budgeting for County Government. Mr. Hunt explained the county budget is a financial process and operational guide. The Board of County Commissioners are the Legislative Group and the Department Heads and Elected Officials are the Administrative Group. Mr. Hunt suggested the County Budget Officer be appointed through a resolution at the start of the calendar year. He outlined the local government budget preparation calendar, guidelines and instructions.

Commissioner Custer stated Cynthia Barnes of CTSI has agreed to review and revise the Custer County Personnel Policy. She asked Mr. Hunt to hand-carry the copy of the existing 2000 Custer County Personnel Manual along with draft revisions to Ms. Barnes. Mr. Hunt stated the process could be completed without cost to the county under their CTSI membership. He said he would forward a CTSI Personnel Policy template via e-mail for the Boards review.

Mel Porth announced the open house for All Board Westcliffe on May 2 and 3, 2009. He gave the BOCC an update on the Denver and Rio Grande Depot in Westcliffe Grant Application and outlined the pit-falls he was encountering. Dennis Hunt of CTSI provided Mr. Porth and the Board the website for the Davis-Bacon Act since the information regarding grant wage determinations changes frequently. Mr. Porth asked if the county budget for 2010 would permit additional allocated funds towards the Grant funded project. Commissioner Attebery responded that the board was in support of the project and would review the budget at the end of the year.

MOTION by Commissioner Attebery, seconded by Commissioner Custer:

To adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:50 PM.

Debbie Livengood, Clerk and Recorder
Attest

Lynn Attebery
Chair